

**Appendix A**  
**SIERRA NEVADA CONSERVANCY**  
**PROPOSITION 84 GRANT PRE-APPLICATION FORM**

<b>GRANT APPLICATION TYPE</b> <i>(Choose One)</i>		
<input type="checkbox"/> Category One Site Improvement <span style="margin-left: 200px;"><input type="checkbox"/> Category Two Pre-Project Activities</span>		
<input type="checkbox"/> Category One Conservation Easement Acquisition		
<b>PROJECT NAME</b> <i>(Limit name to 10 words or less)</i>		
<b>APPLICANT</b> <i>(Legal name, address, and zip code)</i>		
<b>APPLICANT TYPE</b> <i>(Choose One)</i>		
<input type="checkbox"/> Private-Nonprofit Organization <span style="margin-left: 50px;"><input type="checkbox"/> Local Government/Agency</span>		
<input type="checkbox"/> State Government <span style="margin-left: 100px;"><input type="checkbox"/> Resource Conservation District (RCD)</span>		
<input type="checkbox"/> Tribal Organization <span style="margin-left: 100px;"><input type="checkbox"/> Federal Government</span>		
<b>APPLICANT'S AUTHORIZED REPRESENTATIVE</b>		
Name and title – type or print	Phone	Email Address
<input type="checkbox"/> Mr.		
<input type="checkbox"/> Ms.		
<b>PERSON WITH DAY-TO-DAY RESPONSIBILITY FOR MANAGEMENT OF THE GRANT</b> <i>(Include only if different from Authorized Representative)</i>		
Name and title – type or print	Phone	Email Address
<input type="checkbox"/> Mr.		
<input type="checkbox"/> Ms.		
<b>PROJECT DESCRIPTION</b> <i>(Describe the Project Purpose, Scope, Proposed Activities and Outcomes)</i>		
<p>The project description may not exceed 2 pages (Arial 12 font, 1 inch margins). Submit the project description as a MS Word document along with the Pre-Application form.</p>		
<b>POTENTIAL FOR TOXIC CONTAMINATION</b> <i>(for conservation easement acquisition projects only)</i>		

**Does applicant have reason to believe the conservation easement site may have toxic contamination?**  Yes  No

If yes, has a Phase I or Phase II Environmental Site Assessment been completed?

Yes  No

If yes, which one  Phase I ESA  Phase II ESA

**FUNDING AND BUDGET INFORMATION**

SNC Grant Request \$ \_\_\_\_\_

Check if SNC is the sole funder of this project

Other Funds \$ \_\_\_\_\_

Total Project Cost \$ \_\_\_\_\_

**COUNTY**

**CITY** *(Is project within city limits? If so, which city?)*

**PROJECT ADDRESS/LOCATION** *(Include zip code)*

**LATITUDE AND LONGITUDE** *(Identify your project's latitude/longitude in the Find Your Coordinates tool on the [SNC Regional Map page](#).)*

## **CEQA COMPLIANCE**

**All applicants are required to complete this portion of the Pre-Application.**

All grants awarded by the SNC must comply with the California Environmental Quality Act. Under this grant program, the SNC is able to ensure CEQA compliance in the following ways:

- Upon SNC Board authorization, the SNC will act as a Responsible Agency, approving projects based on the appropriate completed and filed CEQA documents for which another local or State government agency has Lead Agency status;
- The SNC may file a Notice of Exemption for projects found to be exempt from CEQA and submitted by nonprofit organizations, federal agencies and tribal organizations;
- The SNC may conclude that a proposed activity is not a “project” under CEQA.

**The SNC will not act as the Lead Agency for a Negative Declaration, Mitigated Negative Declaration or Environmental Impact Report.**

**Please identify the CEQA Lead Agency:** \_\_\_\_\_

**(If you believe the project is exempt from CEQA, or if you believe the proposed activity is not a “project” under CEQA, please check the appropriate box below. Document Type:**

Not a project under CEQA.

Please describe why you believe the activity proposed is not a project under CEQA in the CEQA status document noted below.

Notice of Exemption (NOE) has been/will be completed and filed by \_\_\_\_\_ (Public Agency) prior to full application deadline of 5:00 p.m. October 22, 2012.

Please indicate which exemption is being claimed. \_\_\_\_\_

Notice of Exemption (NOE) (*for nonprofits, federal agencies and tribal organizations only*) SNC is being requested to complete the NOE for this project. Please indicate which exemption you believe is appropriate for your project. \_\_\_\_\_ Indicate why your project is exempt in the CEQA status document noted below.

**Note:** At the time of full application, all applicants, including public agencies that provide a filed Notice of Exemption, will be required to provide a clear and comprehensive description of the physical attributes of the project site, including potential and known special-status species and habitat or cultural resources, in order for the SNC to make a determination that the project is exempt.

Negative Declaration, Mitigated Negative Declaration or Environmental Impact Report has been/will be completed and a Notice of Determination filed by the Lead Agency listed above prior to the full application deadline of 5:00 pm October 22, 2012. Please identify which document has been/is being prepared.

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Note: Applicants must work with a qualified public agency, i.e., one that has discretionary authority over project funding, approval or permitting, to complete the CEQA process for this level of analysis. At the time of full application, the applicant will be required to submit the certified and filed, date-stamped copy of the Notice of Determination and all applicable back up materials, such as the Initial Study, Negative Declaration or Mitigated Negative Declaration, Draft Environmental Impact Report (DEIR), Final EIR, and any surveys, reports, or research materials that were used to support the certification.

Joint CEQA/NEPA Document(Negative Declaration/Finding of No Significant Impact or EIR/Environmental Impact Statement) has been/will be completed and a Notice of Determination filed by the Lead Agency listed above prior to the full application deadline of 5:00 pm October 22, 2012. Please identify which document has been/is being prepared.

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**DESCRIBE STATUS OF CEQA COMPLIANCE**

Has the CEQA documentation referenced above been completed? If not, describe the plans and timeline to complete CEQA documentation before the application due date.

The description of CEQA compliance may not exceed 1 page (Arial 12 font, 1 inch margins). Submit the description as a MS Word document along with the Pre-Application form.

I have provided copies of available and applicable permits, studies, surveys or reports with this Pre-application.

**State Clearinghouse Number**, if applicable \_\_\_\_\_

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**NEPA COMPLIANCE** For federal applicants, applicants using federal funding, or projects on federal land, describe the plans and timeline for completion of the project's NEPA documentation.

**WHO WAS OR IS THE LEAD AGENCY FOR NEPA?** \_\_\_\_\_

**Document Type:**

- Categorical Exclusion (NEPA)
- Environmental Assessment & Finding of No Significant Impact (NEPA)
- Environmental Impact Statement (NEPA)

**DESCRIBE STATUS OF NEPA COMPLIANCE**

What NEPA documentation has been prepared for the project? If none, describe the plans and timeline to complete NEPA documentation before the application due

date.

The description of NEPA compliance may not exceed 1 page (Arial 12 font, 1 inch margins). Submit the description as a MS Word document along with the Pre-Application form.

I have provided copies of all available and applicable permits, studies, surveys or reports with this Pre-application.

**DESCRIBE THE TYPE AND STATUS OF LAND TENURE FOR THIS PROJECT** *(Site Improvement Projects only)*

**Type**

- Fee Title Ownership
- Leaseholder
- Memorandum(s) of Understanding
- Land Owner Agreement(s)

**Status**

- Secured /Completed
- Pending
- In Negotiation
- Not Started

Attach land tenure documents or complete Alternate Land Tenure Process *(must be provided as a part of final application)*

**DESCRIBE STATUS and DATE OF APPRAISAL** *(Conservation Easement Acquisition Projects only)*

**ATTACHMENTS CHECKLIST**

Before submitting Pre-Application for review, please double check that the relevant required documents are included with your submission.

- Project description
- Statement of CEQA compliance
- Statement of NEPA compliance, if applicable
- Land tenure documents if available *(must be provided as a part of final application)*

Attachments required **ONLY** of nonprofit applicants

- Articles of Incorporation
- IRS Letter
- Bylaws

Or

The required documents are already on file with SNC *(Please confirm with your assigned [SNC grant program contact](#))*